

SELECTBOARD MEETING MINUTES

Tuesday, March 21, 2017, 6:00 p.m, Old Schoolhouse Common

Present: Selectboard members Laurie Colgan, Chris Martin and Andy Perchlik; Mia Roethlein, Jon Groveman, and Joe Mangan. James Arisman and Cynthia Drinkwine arrived later during the meeting.

At 6:05 p.m. the meeting was called to order by Chair Chris Martin

Changes or additions to the agenda: Added discussion of potential new Town Committees

Public Comment/Unscheduled Appearances (limited to 15 minutes TOTAL): none.

Review and Approval of Minutes 3/7

Moved by Laurie and second by Chris. All Approved.

1. Planning Commission vacancies – Jon Groveman spoke to the SB about the Planning Commission Vacancies
 - a. Faeterri Silver has moved and is no longer on the Commission. Michael Schumacher has resigned and Jon needs to resign next month, leaving only three members left, all of whom are fairly new to being on the Commission. There was a general discussion on the activities of the PC and the desire to go through a process to update the Town's zoning. All present discussed the need for more members and who might want to serve on the Commission. Jon suggested past Planning commission members or others in the town that have the experience in planning be asked so the commission would have at least one person with more experience. Jon was going to reach out to some prospects. Jon said he would also make a post to Front Porch Forum. It was discussed that the town should also have a post on FPF to try and get at least 5 members.
 - b. Discussed the Planning Commission application from Jonathan Williams. Jon G. thought it would be great if the SB could appoint someone soon so he could train them before he needs to resign. PC's Next meeting is April 6th. It would be good to have the new member before that meeting.
 - c. Andy moved to nominate Jonathan Williams for the Planning Commission, Chris seconded and all in favor.
2. Animal Control Officer
 - a. The Animal Control Officer position was discussed with Mia R. who was interested in the position.
 - b. Cynthia Drinkwine arrived and said she was also interested in the position. There was an open discussion of the Animal Officer position and if the town should/could make the position a joint/two person position.
 - c. James Arisman arrived at the meeting and joined the discussion.
 - d. Mia suggested that Cynthia be the first/Principal Animal Control Officer, as Cynthia has a more flexible schedule, and Mia would be the second Animal Control Officer. James said

he would be a backup to Cynthia and Mia as the health officer and constable if Cynthia and Mia can't make it to a call.

- e. Chris made a motion to appoint Cynthia and Mia as First and Second Animal Control Officers, Laurie seconded the motion. All in favor.
- f. Cynthia said she has space to kennel dogs (friendly dogs) at her place if she is not boarding.
- g. Selects said that the Animal Control Officers can use the Human Society as the pound of record if they will require owners of dogs to get licenses for unlicensed dogs – Cynthia said they would, as she works there part time and is familiar with their new policies on this. Selects said the Animal Control officers could use whatever Pound they thought best, but that they should tell the Clerk what the pound of record will be so residents know where to go if their pet is impounded. Selects said the town was willing to buy equipment, such as a bite pole and crate, for the Dog Officers, if needed. Cynthia and Mia said they would investigate costs of equipment and get an estimate to the Clerk.
- h. James suggested that the Town Ordinance on pets could be re-written to be more clear. Selects said they would welcome having James provide suggested edits to the pet ordinance. James said he would look into it.

3. Use of Old School House Common on Saturdays

- a. Select Board approved Cynthia Drinkwine's request to rent the OSC for the next 6 Saturdays for her dog training classes. Cynthia noted that if there are potential renters that want to use it for the whole day she is willing to get bumped.

4. Cemeteries

- a. Discussed the Cemetery mowing contract that the town currently has with Joe Mangan. Joe and the Selects had a discussion about the mowing contracts and other cemetery maintenance and grave plot marking issues.
- b. Laurie suggested that the town should put the mowing work out to bid (for all cemeteries, Martin Bridge, and the OSC). Chris and Andy agreed that the work should go out to bid. The Selects will communicate this with the Town Clerk.
- c. The Selects and Joe reviewed and discussed the Sunwise Surveying proposal for marking rows – Joe thought the price was good and hoped the town would do it. The Select board approved the Sunwise Surveying proposal to mark the grave plot rows. The funds would come out of the Cemetery Operating fund.

5. Selectboard agreed to go into executive discussion to discuss a town personnel matter and invited James to stay for the discussion.

6. Came out of executive discussion.

7. Old Schoolhouse Common

- a. Act on Proposal for Security – Laurie moved to accept the Mountain View proposal for security cameras for the OSC including the alarm for the town office and for the updating

of the fire alarms in the attic. Chris seconded and all were in favor. Andy asked about getting better lighting in the back end of the parking lot. Chris will talk with Dan about that.

- b. Reviewed the bid documents for mowing and noticed the bid for the OSC didn't require workers comp. while the cemetery bid did. The selects wanted to know why the town would require workers comp. for one, but not the other. Selects approved the bid documents but wanted to discuss with Clerk before it the bid is released to see why workers comp and liability requirements were not the same as for the two mowing bids. Andy said he would talk with the Clerk.
- c. Leases. Discussion of the leases was tabled until next meeting so selects can have more time to read the leases more carefully.
- d. Gym Use Policy – not discussed.

8. Possible Town Committees: Town Meeting Committee and an Economic Development Committee

- a. Discussed the pros and cons of official town committees that need to follow open meeting law and ad-hoc committees that are organized by citizens. Selects decided at this time these two committees would be best run as ad hoc committees. Andy said he would talk with Rain, who had volunteered at Town Meeting to chair a committee regarding Town Meeting, about this and see if she would chair a Town Meeting Committee on an ad-hoc basis. Andy will talk with others he said were interested in a local economic development committee.

9. Review and approval of the town meeting minutes was tabled until the next meeting.

10. Review of Correspondence & reviewed and approved payment of bills.

Adjourn at 8:45

Respectfully submitted,
Andrew Perchlik, Selectboard Member

The foregoing is a true copy of the Minutes of the March 21, 2017 Selectboard Meeting.
A True Record. Attest, _____, Town Clerk
